REGULAR MEETING
WOLCOTT TOWN BOARD – January 17, 2023

A regular meeting of the Wolcott Town Board was held Tuesday, January 17, 2023, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilman – Jorden Brown (ABSENT)

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Ray Hauss, Code Enforcement Officer; Zach Decker, Highway Superintendent; Chris Bauer, Deputy Highway Superintendent; Kara Chapin, Town Historian; Don Camp, former Code Enforcement Officer.

Copies presented to the Town Board:
1. Minutes of December 20, 2022(Regular Meeting)
2. Minutes of January 3, 2023 (Special Meeting)
3. General Fund Claims (Unaudited)
4. Highway Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's, and Highway Superintendent's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance –

GENERAL BUSINESS –
GENERAL CORRESPONDENCE – No Correspondence this month.

A motion was made by Adam Ellis, seconded by Dan Youngman, to accept the minutes of December 20, 2022, minutes of January 3, 2023, and departmental reports.
VOTE - AYES__3__ NAYS__0__.

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #1 thru #29 - total - $11,032.08
HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - $38,885.14

A resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Lynn Chatfield "Be it RESOLVED to pay General and Highway account claims as presented."
VOTE - AYES__3__ NAYS__0__.

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. Amber stated there was a new law signed by the Governor of NYS stating that a second notice needs to go out to residents regarding the low income senior citizen. The first notice would be on the tax bills already and the bill is requiring a second notice that needs to go out 30 days before taxable status date of March 1st. Amber states that as this comes as an unfunded mandate it was not budgeted for in the 2023 budget and sending a notice to every resident would be very costly, she has spoken to different companies and the quotes were around $1,300.00. Amber said she believes a notice in the local paper would fulfill the law requirements and asked the Town Board what they would like her to do, the Board agreed that a notice in the paper would be sufficient at this time due to the short notice of the law.

2. Error on at 2023 Town & County Tax Bill for a unit charge. Amber had previously spoked to the resident, she had adjusted the assessment but not the unit charge for the water district.

RESOLUTION #2-23 CLERICAL ERROR ON 2023 TOWN & COUNTY TAX BILL –

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Lynn Chatfield,

WHEREAS, on a residents 2023 Town & County Tax Bill there was a clerical error where the unit charge was not adjusted; and

WHEREAS, on parcel 77117-00-764996 there was a debt service in the amount of 1.50 units by the Red Creek Water District; and

WHEREAS, there should have only been a unit charge of .05; and

NOW, THEREFORE, BE IT RESOLVED, to allow the Supervisor's Clerk to issue a refund the property owner of parcel 77117-00-764996 in the amount of $519.16 from the Red Creek Water District.

VOTE - AYES__3__ NAYS__0__.

3. RESOLUTION #3-23 TO AUTHORIZE BUDGET TRANSFER –

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Lynn Chatfield,

WHEREAS, the New York State Comptroller's Office made a recommendation during their audit process with the Town stating to do transfers for budget line items as they happen if they are over budget during the year; and

WHEREAS, bills came in larger than expected for zoning.

NOW, THEREFORE, BE IT RESOLVED, to allow the Supervisor's Clerk to make the following transfers to the line items in the 2023 Budget:

From Contingent – B1990.4 to Zoning (Land Use) – B8010.4 in the amount of $1,535.00.

VOTE - AYES__3__ NAYS__0__.

ASSESSOR/SUPERVISOR'S CLERK – (cont'd)

4. The county adjusted the low-income senior citizen exemption schedule, and we follow the county schedule.

RESOLUTION #4-23 REVISION OF INCOME ELIGIBILITY FOR LOW-INCOME SENIOR CITIZEN EXEMPITIONS –

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Lynn Chatfield,

WHEREAS, the Town Board had previously passed a low-income senior citizen exemption as it was favorable for the Town of Wolcott; and

WHEREAS, it was agreed to follow the current County schedule; and

WHEREAS, the Wayne County Board of Supervisors revised the maximum income eligibility levels for persons sixty-five years and older; and

WHEREAS, the Assessor for the Town of Wolcott would like to continue to follow the County schedule for the benefit of taxpayers the exemption would affect;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Assessor's office to follow the current county schedule for low-income senior citizens for the 2023 tax roll and future rolls:

Annual Income Range	Exemption Percentage
$16,100 or less	50% Exemption
More than $16,100.01, but less than $17,099.99	45% Exemption
$17,100 or more, but less than $18,099.99	40% Exemption
$18,100 or more, but less than $19,099.99	35% Exemption
$19,100 or more, but less than $19,999.99	30% Exemption
$20,000 or more, but less than $20,899.99	25% Exemption
$20,900 or more, but less than $21,799.99	20% Exemption
$21,800 or more, but less than $22,699.99	15% Exemption
$22,700 or more, but less than $23,599.99	10% Exemption
$23,600 or more, but less than $24,499.99	5% Exemption
$24,500 or more	Not Eligible

VOTE - AYES__3__ NAYS__0__.

HIGHWAY - Zach Decker

1. Lynn signed and sent a letter to DEC about Tellier Road culvert Zach hopes to hear news about an emergency repair soon. Zach was informed Tellier Road was put at the number one spot for Bridge NY funds, the funds wouldn't be available until 2024. Zach said if it is approved for the emergency repair there is already a pipe there that is from Town of Huron, but it will cost around $37,000.00.

2. Zach said the dump box that was spoken about last fall is at the shop and finished he would like it to powder coat it, the quote from Deloka is around $3,400.00.

3. Zach mentioned that the highway department needs a salt barn.

CODE ENFORCEMENT OFFICER – Ray Hauss

1. There is a SEQR for a special permit.

RESOLUTION #5-23 AUTHORIZING THE SUPERVISOR TO SIGN NEGATIVE DECLARATION FOR A SHORT ENVIRONMENTAL QUALITY REVIEW (SEQR) FORM FOR RICHARD ALLEN -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Lynn Chatfield,

WHEREAS, Richard would like to add an deck on the bayfront side and a small addition at the end of the deck of his residence at 13903 Ingersoll Road Extension, Wolcott; and

WHEREAS, our Local Law #1-2000, Section 502-C, states special permits are required to expand pre-existing structures on less than one acre of land in waterfront area; and

WHEREAS, the Code Enforcement Officer has reviewed said project and feels a negative declaration is in order; and

WHEREAS, the Town Board, upon review, concurs with the Code Enforcement Officer and sees no negative impact environmentally.

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for said project.

VOTE - AYES__3__ NAYS__0_.

2. There is a yearly report for 2022 that needs to be done by the officer in charge at that time (Don) he said he will speak to Ray to figure out a time when its convenient.

TOWN CLERK - Jessica Freer

1. Jessica gave the board an update on taxes collected. She said she has collected $450,618.52 out of the total warrant of $3,539,691.25 which is roughly 12.73% collected to date, she said this is around average and will update the board again next month.

2. The Town Hall will be closed on Monday February 20, 2023, for President's Day.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Building Maintenance – Lynn asked if anyone had questions about the contract, he is going to ask Spectrum to come in and answer any questions we might have.
   - Phone lines
2. Policies – Amber stated that we need a Town handbook.
3. Blind Sodus Bay Water District – Dave Doyle and Matthew are working on a new price for the project, then the process begins all over again. Lynn said he is going to for grant money again.
4. Cemetery Monument Update – Lynn said Zach is going to help with the base of the monuments.

SUPERVISOR – (cont'd)

5. Blind Sodus Bay Bluff & Barrier Bar Status – The bluff is around 75% done. The barrier bar will be done in two phases.

NEW BUSINESS –

RESOLUTION #6-23 AUTHORIZING THE SUPERVISOR TO SIGN 2-YEAR CONTRACT WITH CATHY WILLMOTT, D/B/A ADVANCED OCCUPATIONAL SERVICES, FOR MANDATORY DRUG AND ALCOHOL TESTING -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Lynn Chatfield,

WHEREAS, the Town of Wolcott is required by NYS Department of Transportation law to have in place a drug and alcohol testing program for all employees holding a CDL license; and

WHEREAS, the Town must contract for such service; and

WHEREAS, the Town desires to renew its contract with Cathy Willmott, d/b/a Advanced Occupational Services for 2023 and 2024;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign a 2-year contract agreement, January 1, 2023, thru December 31, 2024, with Cathy Willmott, d/b/a Advanced Occupational Services, for drug and alcohol screenings and Department of Transportation annual end-of-year reports at $70.00 per drug screen and $30.00 per alcohol screen.

VOTE - AYES__3__ NAYS__0__.

Privilege of the Floor –

1. Kara attended the board meeting to update the Board of the Old Wolcott Festival on June 17th, 2023, which will include the Strawberry Festival and Car Show she said the next meeting for the festival is on February 9, 2023. Kara asked if the Town of Wolcott has a logo, but it is not a very high resolution picture, Kara then went on to say that now might be a good time to update it.

Executive Session -

A motion was made by Adam Ellis, seconded by Dan Youngman to move into executive session at 6:27 PM to discuss matters relating to personnel, Amber and Zach were asked to stay.

VOTE - AYES__3__ NAYS__0__.

Close Executive Session -

A motion was made by Adam Ellis, seconded by Dan Youngman to close executive session at 7:00 PM. VOTE - AYES__3__NAYS__0__.

The next regular meeting of the Wolcott Town Board will be held February 21, 2023, at 6:00 PM at the Town Hall.

A motion was made by Adam Ellis, seconded by Dan Youngman, to adjourn the meeting at 7:02 PM.

Respectfully submitted,

Jessica Freer
Town Clerk