REGULAR MEETING
WOLCOTT TOWN BOARD – DECEMBER 17, 2024

A regular meeting of the Wolcott Town Board was held Tuesday, December 17, 2024, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilman – Jorden Brown (ABSENT)
Councilwoman – Julie Aldrich

OTHERS PRESENT - Jessica Freer, Town Clerk; Zach Decker, Highway Superintendent; Ray Hauss, Code Enforcement Officer; Amber Roberts; Assessor; Brian Pincelli, Wayne County IDA; Roger Misso, Town Justice.

Copies presented to the Town Board:
1. Minutes of November 19, 2024 (Regular Meeting)
2. Minutes of December 10, 2024 (Special Meeting)
3. General Fund Claims (Unaudited)
4. Highway Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's, and Highway Superintendent's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance –

GENERAL BUSINESS –

GENERAL CORRESPONDENCE –

A motion was made by Adam Ellis, seconded by Julie Aldrich, to accept the minutes of November 19, 2024, Minutes of December 10, 2024, departmental reports and general correspondence.
VOTE – AYES__4__NAYS__0__.

ABSTRACT OF CLAIMS –

GENERAL ACCOUNT - Claims #381 thru #418 - total - $35,970.20
HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - $19,376.59

A resolution was presented by Adam Ellis, moved by Julie Aldrich, seconded by Dan Youngman "Be it RESOLVED to pay General, and Highway account claims as presented."

VOTE - AYES__4__ NAYS__0__.

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

RESOLUTION #67-24 TO AUTHORIZE BUDGET TRANSFERS –

The following resolution was presented by Adam Ellis**,** moved by Dan Youngman, seconded by Julie Aldrich,

WHEREAS, the New York State Comptroller's Office made a recommendation during their audit process with the Town stating to do transfers for budget line items as they happen if they are over budget during the year; and

WHEREAS, there were expenditures that went over budget for Town Clerk, Highway, Independent Accounting Publicity, Code Enforcement and Street Lighting;

NOW, THEREFORE, BE IT RESOLVED, to allow the Supervisor's Clerk to make the following transfers to the line items in the 2024 Budget:

From Contingent – A1990.4 to Ind. Accounting – A1320.4 in the amount of $1,450.00
From Contingent – A1990.4 to Town Clerk – A1410.4 in the amount of $88.44
From Contingent – A1990.4 to Publicity – A6410.4 in the amount of 49.30
From Contingent – B1990.4 to Code Enforcement – B3620.4 in the amount of $72.89
From Contingent – B1990.4 to Street Lighting – B5182.4 in the amount of $133.94

From Administration – DA1710.4 to Snow Removal – DA5142.4 in the amount of $675.90

VOTE - AYES__4__ NAYS__0__.

HIGHWAY – Zach Decker

1. Snow Plowing.
2. Salt Shed needed.

CODE ENFORCEMENT OFFICER – Ray Hauss

RESOLUTION #68-24 AUTHORIZING THE SUPERVISOR TO SIGN NEGATIVE DECLARATION FOR A SHORT ENVIRONMENTAL QUALITY REVIEW (SEQR) FORM FOR MARK AGOR –

The following resolution was presented by Dan Youngman, moved by Adam Ellis, seconded by

Julie Aldrich,

WHEREAS, Mark would like to add a 10 x 15 addition and a 15 x 38 deck onto his dwelling and a at 8483 East Port Bay Road and ; and

WHEREAS; and Town of Wolcott Local Law #1-2000 502-C, states special permits are required because the dwelling is on less than one acre of land in waterfront area; and

WHEREAS, the Code Enforcement Officer has reviewed said project and feels a negative declaration is in order; and

WHEREAS, the Town Board, upon review, concurs with the Code Enforcement Officer and sees no negative impact environmentally.

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for said project.

VOTE - AYES__4__ NAYS__0__.

TOWN CLERK - Jessica Freer

1. Printer in the office.
2. Taxes.
3. Holiday Closings.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Blind Sodus Bay Water District – The final application needs to go to the Comptroller's office.

2. Salt Barn – HUD is backlogged.

3. Barrier Bar Status – The project is ongoing.

NEW BUSINESS –

1. ARPA Use Obligation – The money received from ARPA needs to be obligate by December 31st, 2025

A motion was made by Adam Ellis, seconded by Dan Youngman, to obligate the unused ARPA money of around $15,000.00 to the purpose of putting on a new metal roof for the Town Hall.

VOTE - AYES__4__ NAYS__0__.

2. Butler Correctional Facility –

Area Use Variance – Wayne County IDA
Westbury Lumber

Lynn Chatfield, Supervisor, presented an Area Use Variance, which was brought before the Town Board November 19, 2024, at which time a negative impact was declared on the environment and signed by the Supervisor.

A referral was made by the Town Board to submit the Use Variance to Wayne County Planning for approval.

RESOLUTION #69-24 AREA USE VARIANCE REQUEST FOR BUTLER CORRECTIONAL FACILITY -

The following resolution was presented by Adam Ellis, moved by Julie Aldrich, seconded by Dan Youngman

BE IT RESOLVED, that the Wolcott Town Board approve the request of Wayne County IDA for an Area Use Variance to the Town Board.

VOTE - AYES __4__ NAYS __0__.

3. Closeout and Organizational Meeting Date – January 7th, 2025, at 6:00PM

4. Deputy Court Clerk – Roger would like the Board to appoint Debbie Sloan to the position of Deputy Court Clerk effective January 1, 2025, to assist the current Court Clerk

A motion was made by Adam Ellis, seconded by Julie Aldrich to appoint Debbie Sloan to the position of Deputy Court Clerk effective January 1, 2025, at a rate of $17.00 per hour.

VOTE - AYES __4__ NAYS __0__.

The next regular meeting of the Wolcott Town Board will be held January 21, 2024, at 6:00 PM at the Town Hall.

A motion was made by Dan Youngman, seconded by Adam Ellis, to adjourn the meeting at 6:24 PM.

Respectfully submitted,

Jessica Freer
Town Clerk