REGULAR MEETING
WOLCOTT TOWN BOARD – JULY 15, 2025

A regular meeting of the Wolcott Town Board was held Tuesday, July 15, 2025, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilmember – Adam Ellis
Councilmember – Julie Aldrich
Councilmember – Cindee Meiden
ABSENT – Councilmember – Daniel Youngman

OTHERS PRESENT - Jessica Freer, Town Clerk; Kelsey Roberts, Assessor's Clerk; Jack Whitaker; Megan Stankevich, Deputy Town Clerk; Chris Bauer, Deputy Highway Superintendent; Colonial Life Benefits; Kara Chapin, Town Historian;

Copies presented to the Town Board:
1. Minutes of June 17, 2025
2. General Fund Claims
3. Highway Fund Claims

The Supervisor's, Town Clerk's, Justices, and Code Enforcement Officer's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.
Pledge of Allegiance –

GENERAL BUSINESS –
GENERAL CORRESPONDENCE –

1. Letter from Forever Young Seniors asking for funding.
2. Certificate of Recycling from Sunnking from E-Recycling.
3. Letter from Home & Community Renewal approving our application and the Town of Wolcott is now a certified Pro-Housing Community.

A motion was made by Julie Aldrich, seconded by Cindee Meiden, to accept the minutes of June 17, 2025, and departmental reports.
VOTE – AYES__4__NAYS__0__.

ABSTRACT OF CLAIMS –

GENERAL ACCOUNT - Claims #212 thru #248 - total - $51,946.74
HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - $16,646.19

A resolution was presented by Adam Ellis, moved by, seconded by Cindee Meiden "Be it RESOLVED to pay General and Highway Abstracts."
VOTE - AYES__4__ NAYS__0__.

ASSESSOR/SUPERVISOR'S CLERK –

RESOLUTION #30-25 TO AUTHORIZE BUDGET TRANSFERS –

The following resolution was presented by Adam Ellis**,** moved by Julie Aldrich, seconded by Cindee Meiden,

WHEREAS, the New York State Comptroller's Office made a recommendation during their audit process with the Town stating to do transfers for budget line items as they happen if they are over budget during the year; and

WHEREAS, there were expenditures that went over budget for Research;

NOW, THEREFORE, BE IT RESOLVED, to allow the Supervisor's Clerk to make the following transfers to the line items in the 2025 Budget:

From Contingent – A1990.4 to Research (Salt Barn) – A8030.4 in the amount of $6,090.00

VOTE - AYES__4__ NAYS__0__.

HIGHWAY –

1. Salt Barn is still needed.
2. Stoning the North end of Wadsworth Road soon.

CODE ENFORCEMENT OFFICER –

1. Special Permit Request – Don Payne
   8339 East Port Bay Road
   Wolcott, NY 14590
   75120-18-489225

Supervisor, Lynn Chatfield (Ray was absent), presented Special Permit Request for Don Payne, which was brought before the Town Board June 17th, 2025, at which time a negative impact was declared on the environment and signed by the Supervisor.

Request regarding Town of Wolcott Special Permit Request, Don would like to add a deck onto the side of his property facing the water.

Ray gave the information to our Board of Appeals. Jack Whitaker stated the Board of Appeals approved the permit for Don on July 14, 2025, with no concerns.

RESOLUTION #31-25 DON PAYNE SPECIAL PERMIT–

The following resolution was presented by Julie Aldrich, moved by Cindee Meiden, seconded by Adam Ellis,

BE IT RESOLVED, that the Wolcott Town Board approved the request of Don Payne on the recommendation of the local Board of Appeals to the Town Board.

VOTE - AYES __4__ NAYS __0__.

2. Dye testing letters have been mailed to residents not connected to the sewer system.

TOWN CLERK - Jessica Freer

1. Hunting Licenses go on sale August 1st.

SUPERVISOR - Lynn Chatfield

NEW BUSINESS –

1. Start advertising for the Town Clerk position in August to hold interviews to appoint someone to the position in November.

2. Trees need to be removed in front of the Town Hall.

3. Lynn spoke to a resident who would like the portion of the land in front of their property on Younglove Road deeded over to them from when the Road was moved many years ago; was talked about in the past and would like to start the process, will follow up will the Attorney.

4. Lynn brought up a property on East Port Bay Road where if they change the name on the deed to a ministry but are still the owners do they have to connect to the sewer; the Board will refer the question to the Attorney for interpretation of the Local Law.

5. Blind Sodus Bay Road – Bond Note Sale was done on July 9th, construction has started.

6. Inquiry about a traffic light at 104 and Route 370/104a.

RESOLUTION #32-25 REQUESTING A SPEED STUDY ON STATE ROUTE 104 AND WHERE IT INTERSECTS WITH STATE ROUTE 370/STATE ROUTE 104A -

The following resolution was presented by Julie Aldrich moved by Cindee Meiden, seconded by Adam Ellis,

THEREFORE, BE IT RESOLVED; The Town of Wolcott hereby requests that the New York State Department of Transportation conduct a speed and traffic study at State Route 104 and its intersection with State Route 370 to the South and State Route 104A to the North in the Town of Wolcott.
VOTE - AYES __4__ NAYS __0__.

PRIVLEGE OF THE FLOOR SPEAKERS – Colonial Life; Kara Chapin, Town Historian

Colonial Life Benefits – Came again to talk about benefits and permission to talk to employees about the program; the Board will allow them to speak with employees about the program.

Kara Chapin – 4-Town Bicentennial update. Informational Meeting was held July 14th; September 15th at the Carriage House Museum is where the next meeting will be.

The next regular meeting of the Wolcott Town Board will be held August 19, 2025, at 6:00 PM at the Town Hall.

A motion was made by Cindee Meiden, seconded by Julie Aldrich to adjourn the meeting at 6:26 PM.

Respectfully submitted,

Jessica Freer
Town Clerk