Town of Wolcott
Town Board Meeting Agenda
Date: Tuesday, August 19, 2025
Time: 6:00PM
Location: Town Hall, 6070 Lake Avenue, Wolcott, NY 14590

1. Call to Order

- Pledge of Allegiance

2. Approval of Minutes, August Abstract & Correspondence (if applicable)

- Review and approve minutes from July 15, 2025, Town Board Meeting
- Approval of Claims

A resolution was presented by _____, moved by, seconded by _____ "Be it RESOLVED to pay General, Highway and Blind Sodus Bay WD Abstracts."

- Correspondence

3. Reports

- **Assessor/Supervisor's Clerk Report**

RESOLUTION # -25 TO AUTHORIZE BUDGET TRANSFERS –

The following resolution was presented by _____**,** moved by _____, seconded by _____,

WHEREAS, the New York State Comptroller's Office made a recommendation during their audit process with the Town stating to do transfers for budget line items as they happen if they are over budget during the year; and

WHEREAS, there were expenditures that went over budget for Research;

NOW, THEREFORE, BE IT RESOLVED, to allow the Supervisor's Clerk to make the following transfers to the line items in the 2025 Budget:

From Contingent – A1990.4 to Research (Salt Barn) – A8030.4 in the amount of $1,260.00

VOTE - AYES____ NAYS____.

- **Highway Superintendent Report**

- **Code Enforcement Report**

RESOLUTION # -25 AUTHORIZING THE SUPERVISOR TO SIGN NEGATIVE DECLARATION FOR A SHORT ENVIRONMENTAL QUALITY REVIEW (SEQR) FORM FOR RALPH & SUSAN ACHILLE –

The following resolution was presented by _____, moved by _____, seconded by _____,

WHEREAS, Ralph and Susan would like to build a 28 x 32 ft addition on the south side of his cottage on 13827 Metzger Road; and

WHEREAS; and Town of Wolcott Local Law #1-2000 502-C, states special permits are required because the dwelling is on less than one acre of land in waterfront area; and

WHEREAS, the Code Enforcement Officer has reviewed said project and feels a negative declaration is in order; and

WHEREAS, the Town Board, upon review, concurs with the Code Enforcement Officer and sees no negative impact environmentally.

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for said project.

VOTE - AYES___ NAYS___.

Special Permit Request – Ralph & Susan Achille
13827 Metzger Road
Red Creek, NY 13143
78121-13-125423

Code Enforcement Officer, Ray Hauss, presented Special Permit Request for Ralph and Susan Achille, which was brought before the Town Board August 19, 2025, at which time a negative impact was declared on the environment and signed by the Supervisor.

Request regarding Town of Wolcott Special Permit Request, Ralph would like to add a 28 x 32 ft addition on the south side of his cottage.

Ray gave the information to our Board of Appeals. The Board of Appeals approved the permit for Garlan on August 11, 2025.

RESOLUTION # -25 RALPH AND SUSAN ACHILLE SPECIAL PERMIT–

The following resolution was presented by _____, moved by _____, seconded by _____,

BE IT RESOLVED, that the Wolcott Town Board approve/not approve the request of Ralph and Susan Achille on the recommendation of the local Board of Appeals to the Town Board.

VOTE - AYES ____ NAYS ____.

RESOLUTION # -25 AUTHORIZING THE SUPERVISOR TO SIGN NEGATIVE DECLARATION FOR A SHORT ENVIRONMENTAL QUALITY REVIEW (SEQR) FORM FOR RICHARD VANDEMAR –

The following resolution was presented by _____, moved by _____, seconded by _____,

WHEREAS, Richard would like to expand an existing deck to 32 ft on the east side of his dwelling and add a 4 x 30 ft deck on the north side of his dwelling on 7668 Cardinal Road; and

WHEREAS; and Town of Wolcott Local Law #1-2000 502-C, states special permits are required because the dwelling is on less than one acre of land in waterfront area; and

WHEREAS, the Code Enforcement Officer has reviewed said project and feels a negative declaration is in order; and

WHEREAS, the Town Board, upon review, concurs with the Code Enforcement Officer and sees no negative impact environmentally.

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for said project.

VOTE - AYES___ NAYS___.

Special Permit Request – Richard VanDemar
7668 Cardinal Road
Wolcott, NY 14590
75119-15-720384

Code Enforcement Officer, Ray Hauss, presented Special Permit Request for Richard VanDemar, which was brought before the Town Board August 19, 2025, at which time a negative impact was declared on the environment and signed by the Supervisor.

Request regarding Town of Wolcott Special Permit Request, Richard would like to expand an existing deck to 32 ft on the east side of his dwelling and add a 4 x 30 ft deck on the north side of his dwelling.

Ray gave the information to our Board of Appeals. The Board of Appeals approved the permit for Garlan on August 11, 2025.

RESOLUTION # -25 RICHARD VANDEMAR SPECIAL PERMIT–

The following resolution was presented by _____, moved by _____, seconded by _____,

BE IT RESOLVED, that the Wolcott Town Board approve/not approve the request of Richard VanDemar on the recommendation of the local Board of Appeals to the Town Board.

VOTE - AYES ____ NAYS ____.

- **Town Clerk Report**

4. Old Business - Supervisor

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5. New Business - Supervisor

- **Salt Barn** - SEQR RESOLUTION -25 - DECLARING LEAD AGENCY AND DETERMINATION OF SIGNIFICANCE/ NEGATIVE DECLARATION

At a meeting of the Wolcott Town Board held on August 19, 2025, _____moved the adoption of the following Resolution, which was seconded by _____, and carried unanimously.

WHEREAS,

1) In accordance with the New York State Environmental Quality Review regulations (SEQR), the Town Board of the Town of Wolcott announced its intent to serve as Lead Agency on June 17, 2025, to conduct an environmental review of the Town's proposed Road Hazard Mitigation Facility.

2) The Town Board has declared that the proposed action is a Type I action for the purposes of SEQR.

3) The Town Board has caused to be prepared an environmental assessment of the significance of, and potential environmental impact of the action described above.

4) On June 24, 2025, the Town Board notified the Involved and Interested Agencies of its intention to act as Lead Agency for this project and circulated Part 1 of the full Environmental Assessment Form (EAF). None of the Involved Agencies objected to the Wolcott Town Board serving as Lead Agency for this project. The Town will obtain all necessary permits and approvals from Involved Agencies and will comply with agency requirements.

5) The Town Board has considered the Environmental Record prepared for this action, including any comments received from the Involved Agencies, and the proposed Negative Declaration.

NOW THEREFORE BE IT RESOLVED,

The Town Board of the Town of Wolcott declares that it will serve as Lead Agency for the proposed Road Hazard Mitigation Facility; and,

The Town Board declares that, based on the Environmental Record which has been prepared, the project will not result in any large and important impacts, and therefore, will not have a significant adverse impact on the environment. A Negative Declaration under SEQR is therefore issued for this project, and the Town Supervisor is hereby authorized and directed to prepare and issue, on behalf of the Town, the Negative Declaration in the Part 3 of the Environmental Assessment Form.

The question of the adoption of the foregoing SEQR Resolution was duly put to a vote on roll call, which resulted as follows:

Lynn Chatfield	**[VOTING]**	**Aye**
Adam Ellis	**[VOTING]**	**Aye**
Daniel Youngman	**[VOTING]**	**Aye**
Julie Aldrich	**[VOTING]**	**Aye**
Cindee Meiden	**[VOTING]**	**Aye**

The Resolution was thereupon declared duly adopted/not adopted.

6. Adjournment

- **Next Regular Meeting September 16, 2025**