REGULAR MEETING & PUBLIC HEARINGS
WOLCOTT TOWN BOARD – SEPTEMBER 16, 2025

A regular meeting of the Wolcott Town Board was held Tuesday, September 16, 2025, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilmember – Adam Ellis
Councilmember – Cindee Meiden
Councilmember – Daniel Youngman
Councilmember – Julie Aldrich

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Zach Decker, Highway Superintendent; Chris Bauer, Deputy Highway Superintendent; Kara Chapin, Town Historian.

Copies presented to the Town Board:
1. Minutes of August 19, 2025
2. General Fund Claims
3. Highway Fund Claims
4. Blind Sodus Bay Water District Fund Claims
5. Brown/Wadsworth Water District Fund Claims

The Supervisor's, Town Clerk's, Justices, and Code Enforcement Officer's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance –

GENERAL BUSINESS –

OPEN PUBLIC HEARING –

Supervisor Chatfield declared the Public Hearing open at 6:00 PM and asked the Town Clerk to read the notice of Public Hearing on the proposed resolution regarding the transfer of money from the Building Capital CD to General Checking account to pay for budgeted Building expenses.

Supervisor Chatfield asked for comments or questions from the floor; there were none.

CLOSE PUBLIC HEARING -

A motion was made by Adam Ellis, seconded by Julie Aldrich to close the Public Hearing at 6:02 PM. VOTE - AYES__5__ NAYS__0__.

RESOLUTION #39-25 AUTHORIZING THE TRANSFER OF $45,000.00 FROM BUILDING CAPITAL CD TO GENERAL CHECKING ACCOUNT -

The following resolution was presented by Adam Ellis, moved by Cindee Meiden, seconded by Dan Youngman,

WHEREAS, the Highway Department has been authorized by the Town Board in the 2025 Budget for overheard doors at the Highway Garage for an amount not to exceed $45,000.00, and

WHEREAS, the Highway Superintendent obtained an estimate from Martins Door Service in the amount of $42,492.00 for the overhead Highway Garage doors; and

WHEREAS, it is necessary to transfer funds for the budgeted amount of $45,000.00 from the Building Capital CD to pay for the expenses;

NOW, THEREFORE, BE IT RESOLVED, to transfer $45,000.00 from the Building Captial CD to the GENERAL Checking Account to pay Martins Door Service for budgeted overhead doors at the Highway Building garage.

VOTE - AYES__5__ NAYS__0__.

OPEN PUBLIC HEARING –

Supervisor Chatfield declared the Public Hearing open at 6:03 PM and asked the Town Clerk to read the notice of Public Hearing on the proposed resolution regarding the transfer of money from the Building Capital CD to General Checking account to pay for budgeted Building expenses.

Supervisor Chatfield asked for comments or questions from the floor; there were none.

CLOSE PUBLIC HEARING -

A motion was made by Adam Ellis, seconded by Julie Aldrich to close the Public Hearing at 6:04 PM. VOTE - AYES__5__ NAYS__0__.

RESOLUTION #40-25 AUTHORIZING THE TRANSFER OF $80,000.00 FROM HIGHWAY EQUIPMENT CD TO HIGHWAY EQUIPMENT CHECKING ACCOUNT –

The following resolution was presented by Dan Youngman, moved by Cindee Meiden seconded by Adam Ellis

WHEREAS, the Highway Department has been authorized by the Town in the 2025 Budget to purchase a 10 Wheeler truck from Freightliner & Western Star in the amount of $170,270.00; and

WHEREAS, it is necessary to transfer funds in the amount of $80,000.00 To purchase this item;

NOW, THEREFORE, BE IT RESOLVED, to transfer $80,000.00 from the Highway Equipment CD to the Highway Checking Account to purchase the budgeted Highway Equipment.

VOTE - AYES__5__ NAYS__0__.

GENERAL CORRESPONDENCE –

1. Card from Renee Paddock, Operation Healthy Pets, thanking the Town.

A motion was made by Adam Ellis, seconded by Dan Youngman, to accept the minutes of August 15, 2025, and departmental reports.

VOTE – AYES__5__NAYS__0__.

ABSTRACT OF CLAIMS –

GENERAL ACCOUNT - Claims #274 thru #300 - total - $49,789.94
HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - $254,149.18
BLIND SODUS BAY WD ACCOUNT – Claims #8 thru #10 – total - $373,162.63
BROWN/WADSWORTH RD WD ACCOUNT – Claim #2 - total - $11,030.63

A resolution was presented by Adam Ellis, moved by, seconded by Dan Youngman "Be it RESOLVED to pay General, Highway, Blind Sodus Bay WD and Brown/Wadsworth WD Accounts."

VOTE - AYES__5__ NAYS__0__.

ASSESSOR/SUPERVISOR'S CLERK – Amber Roberts

RESOLUTION #41-25 TO AUTHORIZE BUDGET TRANSFERS –

The following resolution was presented by Adam Ellis**,** moved by Julie Aldrich, seconded by Dan Youngman,

WHEREAS, the New York State Comptroller's Office made a recommendation during their audit process with the Town stating to do transfers for budget line items as they happen if they are over budget during the year; and

WHEREAS, there were expenditures that went over budget for Research;

NOW, THEREFORE, BE IT RESOLVED, to allow the Supervisor's Clerk to make the following transfers to the line items in the 2025 Budget:

From Contingent – A1990.4 to Research (Salt Barn) – A8030.4 in the amount of $1,400.00

VOTE - AYES__5__ NAYS____.

2. Kelsey is getting ready to take over the position of Assessor.

HIGHWAY – Zach Decker

1. A salt barn is needed.
2. Zach would like to declare the old overhead doors as surplus and put them up for sale at Auctions International; the Board will allow him to do that.

RESOLUTION #42-25 TO DELCARE ITEMS AS SURPLUS AND SELL –

The following resolution was presented by Cindee Meiden, moved by Dan Youngman, seconded by Julie Aldrich,

WHEREAS, the Highway Superintendent was authorized to purchase new overhead doors for the Highway Department Garage; and

WHEREAS, the Highway Superintendent has no use for the old ones; and

WHEREAS, the Town Board would like to declare the old overhead doors as surplus and allow the Highway Superintendent to sell on Auctions International;

NOW, THEREFORE, BE IT RESOLVED, to declare the old overhead doors as surplus and allow the Highway Superintendent to sell the doors at Auctions International.

VOTE - AYES__5__ NAYS__0__.

3. A Highway vehicle was backed into accidently by another town while doing work together; the other Towns insurance is covering the damage.
4. Fall Cleanup Day is September 27th, 7am-12pm.
5. Lynn asked Zach about the trees in front of the Town Hall and growing into the power lines; Zach will speak with the Village and Bob Crane about removal.

CODE ENFORCEMENT OFFICER – Ray Hauss

1. RESOLUTION #43-25 AUTHORIZING THE SUPERVISOR TO SIGN NEGATIVE DECLARATION FOR A SHORT ENVIRONMENTAL QUALITY REVIEW (SEQR) FORM FOR CHARLES MUNDRY –

The following resolution was presented by Adam Ellis, moved by Cindee Meiden, seconded by Julie Aldrich,

WHEREAS, Charles would like to demolish an existing cottage and build a new 24 x 43 ft dwelling with a 16 x 24 ft deck 7839 Eagle Road; and

WHEREAS; and Town of Wolcott Local Law #1-2000 502-C, states special permits are required because the dwelling is on less than one acre of land in waterfront area; and

WHEREAS, the Code Enforcement Officer has reviewed said project and feels a negative declaration is in order; and

WHEREAS, the Town Board, upon review, concurs with the Code Enforcement Officer and sees no negative impact environmentally.

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for said project.

VOTE - AYES__5__ NAYS__0__.

2. Special Permit Request – Charles Mundry
   7838 Eagle Road
   Wolcott, NY 14590
   75119-11-669603

Code Enforcement Officer, Ray Hauss, presented Special Permit Request for Charles Mundry, which was brought before the Town Board September 16, 2025, at which time a negative impact was

declared on the environment and signed by the Supervisor.

Request regarding Town of Wolcott Special Permit Request, Charles would like to demolish his existing cottage and build a new 24 x 43 ft dwelling with a 16 x 24 ft deck.

Ray gave the information to our Board of Appeals. The Board of Appeals approved the permit for Charles on September 8, 2025.

RESOLUTION #44-25 CHARLES MUNDRY SPECIAL PERMIT–

The following resolution was presented by Cindee Meiden, moved by Julie Aldrich, seconded by Dad Youngman,

BE IT RESOLVED, that the Wolcott Town Board approves/not approves the request of Charles Mundry on the recommendation of the local Board of Appeals to the Town Board.

VOTE - AYES __5__ NAYS __0__.

3. Dye testing update – Waiting on 20 residents for Port Bay District, and 2 for Blind Sodus Bay District.
4. Resignation from Lynn Pritchard from the Zoning Board of Appeals secretary.

TOWN CLERK - Jessica Freer

1. The Supervisor's Clerk compiled the 2026 Tentative Budget with the Town Clerk and handed out copies to the Board Members and Department Heads.
2. Hunting Licenses are continuing to sell.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS –

1. Salt Barn – On September 25th a representative from Claudia Tenney's Office will meet with the Lynn to discuss needs for the town and Lynn will ask about the Salt Barn.
2. Blind Sodus Bay WD - Wetlands permit approved by DEC.

NEW BUSINESS –

1. Fair Haven Fire and Ambulance Contracts 2025

RESOLUTION #45-25 2025 FAIR HAVEN FIRE CONTRACT -

The following resolution was presented by Adam Ellis, moved by Cindee Meiden seconded by Dan Youngman,

WHEREAS, the Town of Wolcott must have fire protection; and

WHEREAS, the Town Board desires for the town to have such protection; and

WHEREAS, the Town Board of the Town of Wolcott has authorized a contract jointly with the Village of Fair Haven and the Fair Haven Fire Department;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Village of Fair Haven and the Fair Haven Fire Department and to pay them the sum of $14,280.00

for said services.
VOTE - AYES__5__ NAYS__0__.

RESOLUTION #46-25 2025 FAIR HAVEN AMBULANCE CONTRACT -

The following resolution was presented by Adam Ellis, moved by Julie Aldrich, seconded by Cindee Meiden,

WHEREAS, the Town of Wolcott must have ambulance coverage; and
WHEREAS, the Village of Fair Haven covers a portion of the town; and
WHEREAS, the Town Board desires for the town to have such coverage;
NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Fair Haven Village Ambulance and to pay them the sum of $10,000.00 for their services.
VOTE - AYES__5__ NAYS__0__.

2. Purple Heart Designation –

RESOLUTION #47-25 DESIGNATION OF THE TOWN OF WOLCOTT AS A PURPLE HEART TOWN -

The following resolution was presented by Adam Ellis, moved by Julie Aldrich, seconded by Cindee Meiden,
WHEREAS, the Town Board of the Town of Wolcott have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served their country and this community in the Armed Forces; and
WHEREAS, the Town Board of the Town of Wolcott seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and
WHEREAS, on August 7, 1782, General George Washington issued an order establishing the Badge of Military Merit to honor merit, particularly among the enlisted soldiers; and
WHEREAS, on February 22, 1932, the Badge of Military Merit was renamed the Purple Heart, which is awarded to any member of the United States Armed Forces wounded or killed in combat by a declared enemy of the United States; and
WHEREAS, many citizens of the Town of Wolcott are recipients of the Purple Heart Medal as a result of being wounded or killed while engaged in combat with an enemy force, construed as a singular meritorious act of essential service; and
WHEREAS, the Town Board of the Town of Wolcott appreciates the sacrifices accord them our Purple Heart recipients made, while defending freedom and believes specific recognition in appreciation of their courage and to demonstrate the honor and support they have earned;
now, therefore, be it RESOLVED, that the Town Board of the Town of Wolcott hereby declares the Town of Wolcott as a Purple Heart Town, honoring the service and sacrifice of our men and women in uniform wounded or killed by the enemy while serving to protect the freedoms of all Americans; and
be it further RESOLVED, that a copy of this Resolution shall be forwarded to the Military Order of the Purple Heart.
VOTE - AYES__5__ NAYS__0__.

EXECUTIVE SESSION –

A motion was made by Dan Youngman, seconded by Cindee Meiden to move into executive session at 6:31 pm to discuss matters relating to the employment of the Code Enforcement Officer (The Code Enforcement Officer and Town Clerk were asked to stay).

VOTE – AYES __5__ NAYS __0__.

CLOSE EXCEUTIVE SESSION –

A motion was made by Adam Ellis, seconded by Julie Aldrich to close executive session at 6:50 PM. VOTE – AYES__5__NAYS __0__.

The next regular meeting of the Wolcott Town Board will be held October 21, 2025, at 6:00 PM at the Town Hall. Special Meeting Budget Workshop after the Board meeting.

A motion was made by Cindee Meiden, seconded by Julie Aldrich to adjourn the meeting at 6:51 PM.

Respectfully submitted,

Jessica Freer
Town Clerk