REGULAR MEETING
WOLCOTT TOWN BOARD – NOVEMBER 18, 2025

A regular meeting of the Wolcott Town Board was held Tuesday, November 18, 2025, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilmember – Adam Ellis
Councilmember - Daniel Youngman
Councilmember – Julie Aldrich
Councilmember – Cindee Meiden

OTHERS PRESENT - Jessica Freer, Town Clerk; Ray Hauss, Code Enforcement Officer; Amber Roberts, Supervisor's Clerk; Zach Decker, Highway Superintendent;

Copies presented to the Town Board:
1. Minutes of October 21, 2025, Regular Meeting
2. Minutes of November 12, 2025, Special Meeting
3. General Fund Claims
4. Highway Fund Claims
5. Blind Sodus Bay WD Claims
6. Blind Sodus Bay SD Claims

The Supervisor's, Town Clerk's, Justices, and Code Enforcement Officer's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance –

GENERAL BUSINESS –

PRIVLEGE OF THE FLOOR OFFERED

GENERAL CORRESPONDENCE –

1. Request for support in regard to Red Creek Parent- Teacher Organization.
2. Notice of Water Rate Increases for 2026 from Wayne County Water & Sewer Authority.
3. Copies of SEQRA Review for the proposed NRW Capital Improvement Project.

A motion was made by Adam Ellis seconded by Dan Youngman, to accept the minutes of October 21, 2025, Regular Meeting, Minutes of November 12, 2025, Special Meeting, and departmental reports.
VOTE – AYES__5__NAYS__0__.

ABSTRACT OF CLAIMS –

GENERAL ACCOUNT - Claims #333 thru #359 - total - $55,005.71
HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - $68,621.12
BLIND SODUS BAY WD ACCOUNT – Claims #14 thru # - total - $662,241.00
BLIND SODUS BAY SD ACCOUNT - Claim #2 – total - $45,000.00

A resolution was presented by Adam Ellis moved by Cindee Meiden, seconded by Dan Youngman "Be it RESOLVED to pay General, Highway, Blind Sodus Bay WD, and Port Bay SD account claims as presented."
VOTE - AYES__5__ NAYS__0__.

SUPERVISOR'S CLERK – Amber Roberts

1. Amber asked about salary for the Town Clerk for 2026 the Board decided to pay the new appointment $31,200 for the 2026 year.

ACTING ASSESSOR – Kelsey Roberts

1. Kelsey is off this week with classes
2. Kelsey has sent the backup to Wayne County Real Property.

HIGHWAY – Zach Decker

1. Zach obtained quotes for 2 new pickups to replace older ones for the upcoming year, he has asked the board's permission to sign the quotes.
   A motion was made by Adam Ellis, seconded Julie Aldrich to allow Zach to sign quotes for the pickup trucks. VOTE - AYES__5__ NAYS__0__.
2. New employees started; they have moved to winter work.
3. A salt barn is still needed.

CODE ENFORCEMENT OFFICER – Ray Hauss

1. Nothing new to report.

TOWN CLERK - Jessica Freer

RESOLUTION #55-25 AMENDING OCTOBER HIGHWAY ABSTRACT DUE TO CLERICAL ERROR -

The following resolution was presented by Adam Ellis , moved by Cindee Meiden seconded by Dan Youngman,

WHEREAS, the Highway abstract for October 2025 contained an invoice for Smiths Gravel Pit in the amount of $5,060.85; and
WHEREAS, the amount on the abstract was added incorrectly as there was a Smiths Gravel Pit Invoice already on the abstract in the amount of $8,225.22 which includes $5,060.85; and
WHEREAS, the October Highway abstract total needs to reflect the removal of the amount of $5,060.85 to Smiths Gravel Pit;
NOW, THEREFORE, BE IT RESOLVED, to amend the October 2025 Highway abstract by deducting $5,060.85 for a corrected total of $153,847.51.
VOTE - AYES__5__ NAYS__0__.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS –

1. Salt Barn – Application is at HUD, shutdown slowed things down. Laurie Fox at MRB is working on this.

2. Blind Sodus Bay WD – Construction is completed. Testing is being done on the lines. Zach gave them a punch list.

NEW BUSINESS –

1. Landfill Monitoring is scheduled to be done once a year now.

2. Christmas Luncheon for employees will be December 10th.

3. Closeout and Organizational Meeting, December 30th 6pm.

The next regular meeting of the Wolcott Town Board will be held December 16, 2025, at 6:00 PM at the Town Hall.

A motion was made by Julie Aldrich, seconded by Cindee Meiden to adjourn the meeting at 6:16 PM.

Respectfully submitted,

Jessica Freer
Town Clerk