REGULAR MEETING
WOLCOTT TOWN BOARD – March 17, 2026

A regular meeting of the Wolcott Town Board was held Tuesday, March 17, 2026, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilwoman – Julie Aldrich (absent)
Councilwoman – Cindee Meiden

PRESENT – Jesse Chatfield, Town Clerk; Amber Roberts, Supervisor's Clerk; Ray Hauss, Code Enforcement Officer; Zach Decker, Highway Superintendent, Kelsey Roberts, Assessor

Copies presented to the Town Board:
1. Minutes of February 17, 2022 (Regular Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)
4. Blind Sodus Bay WD Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's, Highway Superintendent's and Animal Control reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6PM.
Pledge of Allegiance –

GENERAL BUSINESS –
GENERAL CORRESPONDENCE –

1. Email from Red Creek School District asking for Town of Wolcott help advocating for Measures that could provide a stabilization of energy costs. (meeting with RG&E on March 27th)
2. Village of Wolcott letter asking for Donations to help resurface the Fire Hall's concrete floor (1974).

A motion was made by Adam Ellis , seconded by Cindee Meiden, to accept the minutes of February 17, 2026, departmental reports and general correspondence.

VOTE – AYES 4 NAYS 0

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #73 thru #100 - total - $57,644.17
HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - $106,750.19

A resolution was presented by Adam Ellis, moved by Cindee Meiden, seconded by Dan Youngman "Be it RESOLVED to pay General and Highway account claims as presented."
VOTE – AYES 4 NAYS 0

Review of MRB Group RFQ (SOQ) statement of qualifications

A motion was made by Adam Ellis, seconded by Cindee Meiden, to accept the SOQ from MRB Group for the Salt Barn project.

VOTE – AYES 4 NAYS 0

The following resolution was presented by Adam Ellis, moved by Cindee Meiden, seconded by Dan Youngman,

RESOLUTION #12-26 ACCEPT RFQ RESPONSE – SALT STORAGE BARN PROJECT
WHEREAS, the Town of Wolcott duly advertised a Request for Qualifications for professional services related to the proposed Salt Storage Barn Project; and
WHEREAS, said Request for Qualifications was published in the official newspaper of the Town; and
WHEREAS, one (1) submission was received and reviewed by the Town Board; and
WHEREAS, the Town Board has determined that the submission received is responsive and represents the best interests of the Town;
NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Wolcott hereby accepts the qualifications submitted by **MRB Group** for services related to the Salt Storage Barn Project; and
BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute any agreements and take any actions necessary to move the project forward.

VOTE – AYES 4 NAYS 0.

Tabled until next meeting to meet with Wayne County April 21st
A motion was made by _____, seconded by _____, to accept WEED Harvesting in Port Bay agreement .
VOTE - AYES____ NAYS____.

RESOLUTION #05-26 AUTHORIZING SUPERVISOR TO SIGN AGREEMENT WITH WAYNE COUNTY REGARDING DISBURSEMENT OF FUNDS FOR 2026 WEED HARVESTING IN PORT BAY AND BLIND SODUS BAY -

The following resolution was presented by _____, moved by _____, seconded by _____,

WHEREAS, the Town realizes the economic value of our waterfront property and communities contribute to our Town tax base; and

WHEREAS, the Town Board also realizes the environmental quality of our embayment's must be maintained; and

WHEREAS, the Town Board acknowledges the recreational value and quality-of-life value the embayment's contribution to our citizens; and

WHEREAS, the Town of Wolcott desires to be a good steward of our embayment;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign an agreement with Wayne County contributing $2,000.00 to this effort to pool with other contributions from the Town of Huron for $9,000.00, the Town of Sodus for $4,000.00 and the County of Wayne for $15,000.00 for 2026.

VOTE - AYES__ NAYS__.

RESOLUTION # 06 -26 WOLCOTT FIRE CONTRACT -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Cindee Meiden,

WHEREAS, the Town of Wolcott must have fire protection; and

WHEREAS, the Town Board desires for the town to have such protection; and

WHEREAS, the Town Board of the Town of Wolcott has authorized a contract with the Village of Wolcott for fire protection;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Village of Wolcott for fire protection and to pay them the sum of $38,807.48 for said services.

VOTE – AYE 4 NAYS 0

RESOLUTION # 07-26 2025 RED CREEK FIRE CONTRACT -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Cindee Meiden,

WHEREAS, the Town of Wolcott must have fire protection; and

WHEREAS, the Town Board desires for the town to have such protection; and

WHEREAS, the Town Board of the Town of Wolcott has authorized a contract with the Village of Red Creek for fire protection;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Village of Red Creek for fire protection and to pay them the sum of $43,535.00 for said services.

VOTE – AYES 4 NAYS 0.

RESOLUTION # 08-26 LAKESHORE VOLUNTEER AMBULANCE CONTRACT -

The following resolution was presented by Cindee Meiden, moved by Adam Ellis, seconded by Dan Youngman,

WHEREAS, the Town of Wolcott must have ambulance coverage; and

WHEREAS, the Town of Wolcott also includes the Village of Wolcott and the Village of Red Creek; and

WHEREAS, the Lakeshore Volunteer Ambulance covers a portion of the Town as a whole; and

WHEREAS, the Town Board desires for the town to have such coverage,

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Lakeshore Volunteer Ambulance and to pay them the sum of $28,555.00 for their services.

VOTE – AYES 4 NAYS 0

RESOLUTION # 9 -26 2026 FAIR HAVEN AMBULANCE CONTRACT -

The following resolution was presented by Adam Ellis, moved by Cindee Meiden, seconded by Dan Youngman,

WHEREAS, the Town of Wolcott must have ambulance coverage; and

WHEREAS, the Village of Fair Haven covers a portion of the town; and

WHEREAS, the Town Board desires for the town to have such coverage;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Fair Haven Village Ambulance and to pay them the sum of $10,200.00 for their services.

VOTE – AYES 4 NAYS 0

RESOLUTION # 10-26 2026 FAIR HAVEN FIRE CONTRACT -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Cindee Meiden,

WHEREAS, the Town of Wolcott must have fire protection; and

WHEREAS, the Town Board desires for the town to have such protection; and

WHEREAS, the Town Board of the Town of Wolcott has authorized a contract jointly with the Village of Fair Haven and the Fair Haven Fire Department;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Village of Fair Haven and the Fair Haven Fire Department and to pay them the sum of $14,280.00 for said services.

VOTE – AYES 4 NAYS 0

ASSESSOR –Kelsey Roberts

Needs to fill Cindee Meiden's seat on the board of review for 2026, supports Jesse Chatfield to fill said position. Board needs to have a resolution to make an appointment.

A motion was made by Cindee Meiden, seconded by Dan Youngman, to appoint Jesse Chatfield to the board of review for a 5 year term.

RESOLUTION 11-26 APPOINTING Jesse Chatfield TO THE BOARD OF ASSESSMENT REVIEW -

The following resolution was presented by Adam Ellis, moved by Cindee Meiden, seconded by Dan Youngman,

WHEREAS, the appointment of Cindee Meiden to the Board of Assessment Review expired September 30, 2025; and

WHEREAS, the Town needs to fill said position; and

WHEREAS, the Town and Jesse Chatfield have both agreed to continue said appointment;

NOW, THEREFORE, BE IT RESOLVED, appoint Jesse Chatfield to the Board of Assessment Review for a 5-year term from March 17, 2026, through September 30, 2030.

VOTE – AYES 4 NAYS 0

HIGHWAY - Zach Decker

-Updated board on the sale of the town truck at auction sold for $7600.00
-Sold lift gate for $5,200.00 (Damaged) Need to replace Lift gate cost to be $8,120.00
-Looking to repair the 1998 tag trailor, needs sand blasting for $6,000.00 to replace would be $40,000.00 Sand blasting done by Brad Townsen.
-Employee leaving as of 3/28/2026 and wants to hire Dave Teeter to replace
-With the loss of T.J. leaving town without a class A CDL, Sending Curtis to Missouri to do a 3-day class for $1,700.00 plus room and board (not send to Missouri would be more than double in cost)
- Sending Elliot to a class b cdl class locally that would be covered in part by a grant that would only leave $1,900.00 that would have to be paid by Hwy dept.

CODE ENFORCEMENT OFFICER – Ray Haus

-Back from medical leave
-Spoke about Dave Conkin and the good job he did

Supervisors Clerk- Amber Roberts

Spoke about Salt Barn project and what will be entailed

TOWN CLERK – Jesse Chatfield

1. Update on Taxes/unpaid notices mailed today.
2. Settlement with County on April 15, 2026, will have report then.
3. Official registrar for Town of Wolcott and Village of Red Creek
4. Waiting on results of Notary Exam
5. Sending Deputy to take test next week
6. Tax collection 82% of role, 1.4 million paid to county and Town has been satisfied

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

- NEW BUSINESS –

1. Date for Wolcott clean-up day (06/06/2026) needs to be in paper 2 weeks prior
2. Basic repairs of Town Hall building. handicap door, back door and snow stop

Privilege of the Floor –

Richard Durocher came to address board for his property and the BSBWD Charges, He had an agreement with Fair Haven but he is in the Wolcott BWBWD

The next regular meeting of the Wolcott Town Board will be held April 21, 2026, at 6:00 PM at the Town Hall.

A motion was made by Adam Ellis, seconded by Cindee Meiden, to adjourn the meeting at 6:52PM.

Respectfully submitted,

Jesse Chatfield
Town Clerk