Town of Wolcott

Town Board Meeting Minutes
March 17, 2026

Call to Order

The Town Board Meeting of the Town of Wolcott was called to order.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Privilege of the Floor

A resident addressed the Board regarding concerns with the water district, including:

- Prior installation of a private water line at personal expense
- Recent tax increases attributed to the water district
- Concerns about fairness in district boundaries and assessments compared to neighboring properties
- Request for explanation and reconsideration of the charges

The Board acknowledged the concerns and agreed to review the matter further and gather additional information.

Approval of Minutes

A motion was made to approve the minutes of the January meeting.
Seconded and carried. All in favor.

Abstract of Claims / Payment of Bills

A motion was made to pay all audited bills.
Seconded and carried. All in favor.

New Business

MRB Group RFQ (Salt Barn Project)

A motion was made to accept the proposal from MRB Group and proceed with the project.
Seconded and carried. All in favor.

Salt Barn Project

A motion was made to proceed with the salt barn project as presented.
Seconded and carried. All in favor.

Wayne County Soil & Water – Weed Harvester Contract

Discussion held regarding prior participation and lack of services rendered.

Board Action:

- Decision to **table participation**
- Request for representative to attend a future meeting to explain program details and expectations

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Fire & Ambulance Contracts

The following contracts were presented and approved:

- Fire Contract – Approved
- Additional Fire Contract – Approved
- Lakeshore Volunteer Ambulance Contract – Approved
- Fair Haven Volunteer Ambulance Contract – Approved
- Fair Haven Volunteer Fire Department Contract – Approved

All motions were seconded and carried with all in favor.

Board of Assessment Review Appointment

A motion was made to appoint Jesse Chatfield to the Board of Assessment Review for a five-year term.
Seconded and carried. All in favor.

Department Reports

Highway Department

Report included:

- Sale of surplus truck and equipment
- Purchase and outfitting of new truck
- Approval to install liftgate on new truck
- Discussion and approval to refurbish existing trailer
- Announcement of Town Clean-Up Day: **June 6, 7:00 AM – 12:00 PM**
- Staffing updates, including resignation and proposed new hire
- CDL training plans for employees, including grant opportunities and alternative training options

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Code Enforcement

- Acknowledgment of temporary coverage during absence
- Notice of upcoming training (April 7–9)
- Discussion of ongoing water leak issues
- Review of fire-damaged property concerns on East Port Bay Road
- Plan to investigate property conditions and possible enforcement actions

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Town Clerk Report

Report presented by Jesse Chatfield included:

- Tax notices mailed to outstanding taxpayers
- Preparation for settlement with Wayne County on April 15
- Current tax collection status approximately 82%

- Accounts balanced and in good standing
- Appointment as Registrar of Vital Statistics for Wolcott and Red Creek
- Update on notary exam completion and pending results

Old Business

None.

Additional New Business

- Rabies Clinic scheduled for **June 27, 2026** (Highway Barn)
- Minor repairs needed at Town Hall (door hardware, snow guard, windows)

Next Meeting

The next Town Board Meeting will be held on:
April 21, 2026 at 6:00 PM at the Town Hall.

Adjournment

A motion was made to adjourn the meeting at **6:50 PM**.
Seconded and carried.

Respectfully submitted,
Jesse Chatfield
Town Clerk / Tax Collector
Town of Wolcott