REGULAR MEETING
WOLCOTT TOWN BOARD – June 16, 2026

A regular meeting of the Wolcott Town Board was held Tuesday, June 16th, 2026, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman – Adam Ellis
Councilwoman – Cindee Mieden

OTHERS PRESENT – Jesse Chatfield, Town Clerk; Ray Hauss, Code Enforcement Officer; Amber Roberts, Supervisors Assistant; Kelsey Roberts, Assessor.

Absent Julie Aldrich Councilwoman, Daniel Youngman Councilman

Copies presented to the Town Board:
1. Minutes of May 19th, 2026
2. General Fund Claims
3. Highway Fund Claims
4. Blind Sodus Bay WD Claim
5. SALT BARN (A8030.4) Claims

The Supervisor's, Town Clerk's, Justices, and Code Enforcement Officer's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6 PM.

Pledge of Allegiance –

A motion was made by Adam Ellis, seconded by Cindee Mieden , to accept the minutes of May 19th, 2026 and departmental reports.
VOTE – AYES 3 NAYS 0

ABSTRACT OF CLAIMS –

GENERAL ACCOUNT - Claims #97 thru #133 - total - $15,774.18
HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - $45,930.54
BSBWD – Claim #001-002 total - $$17,496.58
SALTBARN (A8030.4)-total $18,764.40

A resolution was presented by Adam Ellis, moved by Cindee Mieden , seconded by Lynn Chatfield "Be it RESOLVED to pay General, Highway, SALTBARN(A8030.4) and BSBWD account claims as presented."
VOTE – AYES 3 NAYS 0

PRIVELEGE OF THE FLOOR – (2 Minutes please)

ASSESSOR- Kelsey Roberts

1. Final assessment notice will be published on July 1st and filled in the county
2. Fully certified!!!

SUPERVISOR'S ASSISTANT– Amber Roberts

1. Budget transfer from contingent(A1990.4) to salt barn (A8030.4) in the amount of $17,142.37
2. Office ventilation quote $1499.04
3. Health insurance update
4. Executive session request
5. Amend Abstract #016 BSBWD in the addition of $105,965.59

A motion was made by Adam Ellis, seconded by Cindee Mieden , to accept the Potters Office ventilation quote for 1499.04

Resolution #021-26 Authorizing a Budget Transfer for Salt Barn Contingent Expense

The following resolution was presented by Cindee Mieden, moved by Adam Ellis, seconded by Lynn Chatfield,

WHEREAS, the Town Board of the Town of Wolcott has determined that additional funds are needed in the Salt Barn contractual account to cover contingent expenses related to the Salt Barn project; and

WHEREAS, funds are available in account A1990.4 - Contingent Account; and

WHEREAS, the Town Board desires to transfer funds from said contingent account to the Salt Barn contractual account;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Wolcott hereby authorizes the following budget transfer:

Account	Description	Amount
From: A1990.4	Contingent Account	$17,142.37
To: A8030.4	Salt Barn Contractual	$17,142.37

BE IT FURTHER RESOLVED, that the Town Supervisor and/or appropriate fiscal officer is hereby authorized to make the necessary budget entries and adjustments to complete this transfer.

VOTE – AYES 3 NAYS 0

Resolution #019-26 Authorizing Correction and Amendment to Abstract No. 016

The following resolution was presented by Adam Ellis, moved by Cindee Mieden, seconded by Lynn Chatfield,

WHEREAS, the Town Board of the Town of Wolcott previously audited and approved Abstract No. 016 at its meeting held on May 19, 2026; and

WHEREAS, upon further review, it was determined that one claim was underpaid and requires correction; and

WHEREAS, the Town Board desires to correct Abstract No. 016 and the related accounting records so that the payment is accurately reflected;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the correction and amendment of Abstract No. 016 as follows:

1. Underpaid Claim

Vendor/Claimant	WCWSA
Fund	BSBWD
Amount Originally Approved	$25,107.22
Correct Amount	$131,072.81
Additional Amount Due	$105,965.59

The Town Board hereby authorizes the additional payment of $105,965.59 to WCWSA from the BSBWD fund, so that the total approved amount for said claim is corrected to $131,072.81.

BE IT FURTHER RESOLVED, that the Town Supervisor, Town Clerk, and Bookkeeper are hereby authorized to make the necessary additional payment, journal entry, voucher correction, and/or accounting adjustment consistent with this resolution.

VOTE – AYES 3 NAYS 0

TOWN CLERK – Jesse Chatfield

1. 27 dog licenses, 11 building permits, 2 Marriage Licenses $1347.00
2. Issues with spectrum and specifically email address, as of today they have cut it off.
3. Its come to my attention that there needs to be a local law book, we need to have one place where all laws that have been passed are kept for easy review

HIGHWAY – Zach Decker

1. Updated price of Tellier road culvert project, rescinding resolution #18-26
2. Clean up was successful, extra dumpster
3. Short a full timer at Highway Barn

Resolution #20-26 Authorizing Budget Amendment for Tellier Road Culvert Project (PIN 4BNY71

The following resolution was presented by Cindee Mieden, moved by Adam Ellis, seconded by Lynn Chatfield,

WHEREAS, the Town of Wolcott is participating in the Tellier Road over Wolcott Creek Culvert Project, identified by the New York State Department of Transportation as PIN 4BNY71; and

WHEREAS, the Town of Wolcott will receive reimbursement funding from the New York State Department of Transportation for eligible project expenses incurred in connection with said project; and

WHEREAS, it is necessary to amend the 2026 Highway Fund Budget to recognize the receipt of these funds and to appropriate the corresponding expenditures related to the project; and

WHEREAS, the Town Board has reviewed the proposed budget amendment and finds it to be in the best interests of the Town to properly account for project revenues and expenditures;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Wolcott hereby authorizes the following amendment to the 2026 Highway Fund Budget:

Revenue Increase

Account	Description	Amount
DB3789	State Aid – Transportation Projects	$354,238.00

Appropriation Increase

Account	Description	Amount
DB9950.9	Transfer to Capital Projects Fund / Capital Expenditures	$354,238.00

BE IT FURTHER RESOLVED, this Resolution shall take effect immediately

VOTE – AYES 3 NAYS 0

CODE ENFORCEMENT OFFICER – Ray Hauss

1. Progress of the cleanup on Eastport Bay rd, Property owner in court July 16th 2026
2. Naioti, attorney met 30 days to move squatter

SUPERVISOR - Lynn Chatfield

OLD BUSINESS –

1. Roof company for the snow stop, fixed
2. Quote on the a/c vent in supervisors' office
3. Salt barn Review the agreement between town of Wolcott, Red Creek school district and north rose Wolcott school district, needs a lawyer to inspect language, specifically repayment. Received back, meeting with Dave Doyle
4. Labella contract expedited to continue the Tellier culvert project
5. Weed harvesting contract. 05-26, signed but haven't received back. Putting in at holiday harbor

NEW BUSINESS –

A motion was made by Adam Ellis seconded by Cindee Mieden to go into executive session for two personal matters at 6:29pm.
Came out of executive section at 6:45pm

The next regular meeting of the Wolcott Town Board will be held July 21st, 2026, at 6:00 PM at the Town Hall.

A motion was made by Adam Ellis, seconded by Cindee Mieden, to adjourn the meeting at 6:47 PM.

Respectfully submitted,

Jesse Chatfield
Town Clerk