TOWN OF WOLCOTT

TOWN BOARD MEETING MINUTES

July 21, 2026

A regular meeting of the Wolcott Town Board was held on Tuesday, July 21, 2026, at 6:00 p.m. at the Wolcott Town Hall.

PRESENT

Lynn Chatfield, Town Supervisor

Adam Ellis, Councilman

Daniel Youngman, Councilman

Julie Aldrich, Councilwoman

Cindee Mieden, Councilwoman

OTHERS PRESENT

Jesse Chatfield, Town Clerk; Ray Hauss, Code Enforcement Officer; Kelsey Roberts, Assessor.

ABSENT

Amber Roberts, Supervisor's Assistant; Zachary Decker, Highway Superintendent.

CALL TO ORDER

Supervisor Lynn Chatfield called the meeting to order at 6:00 p.m. The Pledge of Allegiance was led by Tyler Maybe.

APPROVAL OF MINUTES AND DEPARTMENTAL REPORTS

A motion was made by Councilman Adam Ellis, seconded by Councilwoman Julie Aldrich, to approve the prior meeting minutes and departmental reports as presented.

AYES: 4 NAYS: 0

ABSTRACT OF CLAIMS

General Fund: Claims No. 01 through No. 28 — $7,777.32

Highway Fund (DA Town-Wide and DB Outside Village) — $42,369.16

Blind Sodus Bay Water District: Claims No. 004 through No. 005 — $6,265.75

Salt Barn — $3,349.77

Port Bay Water District — $11,132.00

West Port Bay Water District — $803.25

Waters Red Creek Road Water District — $5,085.00

A resolution was presented by Councilman Adam Ellis, moved by Councilwoman Julie Aldrich, and seconded by Councilwoman Cindee Mieden, resolving to pay the General Fund, Highway Fund, Salt Barn, and Blind Sodus Bay Water District claims as presented.

AYES: 4 NAYS: 0

PRIVILEGE OF THE FLOOR

No speakers were present.

ASSESSOR — KELSEY ROBERTS

Assessor Kelsey Roberts reported that the Assessor's Office is in need of a clerk. An advertisement will be placed in the newspaper over the next month and applications will be accepted.

The Assessor's Office has begun processing for the next assessment year.

SUPERVISOR'S ASSISTANT — AMBER ROBERTS

Supervisor's Assistant Amber Roberts was absent. The Board was advised that the Blind Sodus Bay Water District bond closing was scheduled for July 23, 2026, and the necessary documents had been signed and sealed.

TOWN CLERK — JESSE CHATFIELD

Town Clerk Jesse Chatfield reported issuing 22 dog licenses, 11 building permits, and three marriage licenses, with total receipts of $748.50 for the month.

The Town Clerk provided an update regarding .gov email addresses and reported that a meeting was scheduled with Adam from Alternative Technologies to discuss pricing and benefits, with security identified as the principal advantage.

The Town Clerk reported that the Town's local law records had been reviewed with Martin St. Martin. Matters concerning the prior solar law and tax levy had been addressed and filed, and a local law book is now maintained in the Town Clerk's Office for public viewing.

The Town Clerk also reported receiving the Flood Damage Prevention local law back from the New York State Department of Environmental Conservation. Martin St. Martin was contacted to begin the State Environmental Quality Review (SEQR) process, with the goal of having the matter ready for the next Board meeting if possible.

HIGHWAY DEPARTMENT — CHRIS BAUER

Chris Bauer reported that the Highway Department would like to hire Steve Desanto for a full-time position at a rate of $24.00 per hour. Mr. Desanto had been recommended by the Town of Huron and had been working part-time for the Town of Wolcott so his fit and work performance could be evaluated.

The Board was advised that Curtis had decided not to pursue his Class A driver's license at this time. David Teeter expressed interest in attending a Class A driver training course in Missouri, subject to Board approval.

Fall Cleanup Day was scheduled for Saturday, September 26, 2026, from 7:00 a.m. to 12:00 p.m.

CODE ENFORCEMENT — RAY HAUSS

Code Enforcement Officer Ray Hauss provided an update regarding the cleanup matter on East Port Bay Road following the property owner's July 16, 2026 court date.

OLD BUSINESS

The Board discussed the 2026 weed harvesting contract, identified as Contract 05-26. The Town had not yet received the executed contract back and therefore could not process payment.

NEW BUSINESS

The Board discussed pressure washing the Town Hall. David Parks, who had performed the work previously, was contacted, and a price of $525.00 was reported.

A motion was made by Councilman Adam Ellis, seconded by Councilwoman Cindee Mieden, to accept Seaway Pressure Washing to clean the Town Hall.

ADJOURNMENT

A motion was made by Councilwoman Julie Aldrich, seconded by Councilwoman Cindee Mieden, to adjourn the meeting at 6:16 p.m.

Respectfully submitted,

Jesse Chatfield

Town Clerk